

Admin Minnesota

Materials Management Division

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Persons with a hearing or speech disability can contact us through the Minnesota Relay Service by dialing 711 or 1.800.627.3529.

CONTRACT RELEASE: R-701(5)

DATE: FEBRUARY 22, 2016

PRODUCT/SERVICE: RENTAL EQUIPMENT-ROAD CONSTRUCTION AND MAINTENANCE RELATED

CONTRACT PERIOD: FEBRUARY 22, 2016, THROUGH FEBRUARY 28, 2017

EXTENSION OPTIONS: UP TO 48 MONTHS

ACQUISITION MANAGEMENT SPECIALIST: LUANN OLSON

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NOTIFICATION OF MULTIPLE AWARDS

THIS RELEASE CONTAINS MULTIPLE AWARDS FOR SIMILAR OR LIKE ITEMS. STATE AGENCIES AND CPV MEMBERS SHOULD REVIEW AND COMPARE ALL MULTIPLE AWARD CONTRACT VENDORS IN ORDER TO ENSURE THE BEST VALUE FOR THEIR POTENTIAL PURCHASE. FACTORS SUCH AS, BUT NOT LIMITED TO, COST, EQUIPMENT WARRANTY TERMS, VENDOR LOCATION, DELIVERY LEAD TIMES, AVAILABLE SUBSTITUTES, SELECTED OPTIONS AND CURRENT FLEET AND EQUIPMENT OR PARTS INVENTORY LEVELS ALL MAY CONTRIBUTE TO THE TOTAL COST/VALUE OF AN INDIVIDUAL PURCHASE. MULTIPLE VENDORS MAY BE ABLE TO SATISFY THE REQUIREMENTS OF THE PURCHASER AND THEREFORE IT IS IMPORTANT FOR THE PURCHASER TO REVIEW ALL CONTRACTS AND CONTRACT PRICES BEFORE EXECUTING AN ORDER.

| <u>CONTRACT VENDOR</u> | <u>CONTRACT NO.</u> | <u>TERMS</u> | <u>DELIVERY</u> |
|---|--|--------------|----------------------------|
| ALPEN LLC 1068 Airpark Drive Aitkin, MN 56431 | 105976 | NET 30 | 24 Hours |
| VENDOR NO: 0000938195-001 | | | |
| CONTACT: Alan Monroe | EMAIL: alpenllc@yahoo.com | | PHONE: 218-927-6907 |
| DELIVERY STARTING POINT: | Aitkin, MN 56431 | | |
| PRICE PER LOADED MILE: | \$3.50 | | |
| MINIMUM PICK UP/DELIVERY: | \$50.00 | | |
| MNDOT DISTRICT: | 3A | | |
| COMPANY WEBSITE ADDRESS: | www.aitkinrental.com | | |

| <u>CONTRACT VENDOR</u> | <u>CONTRACT NO.</u> | <u>TERMS</u> | <u>DELIVERY</u> |
|--|--|---|--|
| BROCK WHITE CO. LLC 818 50 TH Street North Sioux Falls, SD 57104 VENDOR NO: 0000216940-010 CONTACT: Darrin Nystrom DELIVERY STARTING POINT: PRICE PER LOADED MILE: MINIMUM PICK UP/DELIVERY: MNDOT DISTRICT: COMPANY WEBSITE ADDRESS: | 105977 EMAIL: dnystrom@brockwhite.com St. Cloud, MN 56303 \$0.50 \$25.00 1 www.brockwhite.com | NET 30 PHONE: 651-398-1740 | 7-10 Days |
| MACQUEEN EQUIPMENT INC. 595 Aldine Street St. Paul, MN 55104 VENDOR NO: 0000198821-001 CONTACT: Dan Gage DELIVERY STARTING POINT: PRICE PER LOADED MILE: MINIMUM PICK UP/DELIVERY: MNDOT DISTRICT: COMPANY WEBSITE ADDRESS: | 105978 EMAIL: dgage@macqueeneq.com St. Paul, MN 55104 \$0.00 \$0.00 All Districts www.macqueeneq.com | NET 30 PHONE: 651-645-5726 | 24 Hours |
| RCM EQUIPMENT COMPANY LLC 12090 Margo Avenue South Hastings, MN 55033 VENDOR NO: 0000383382-001 CONTACT: Frank Connelly DELIVERY STARTING POINT: PRICE PER LOADED MILE: MINIMUM PICK UP/DELIVERY: MNDOT DISTRICT: COMPANY WEBSITE ADDRESS: | 105979 EMAIL: rcmspecialitiesinc@gmail.com Hastings, MN 55033 \$4.50 Varies by District 1A, 1B, 2A, 2B, 3A, 3B, 4A, 4B, 6A, 8 www.RDMSpecialitescom | NET 30 PHONE: 651-480-8886 | 24-48 Hours |
| RDO EQUIPMENT CO BURNSVILLE 12500 Dupont Avenue South Burnsville, MN 55337 VENDOR NO: 0000199158-001 CONTACT: Jesse Miller DELIVERY STARTING POINT: PRICE PER LOADED MILE: MINIMUM PICK UP/DELIVERY: MNDOT DISTRICT: COMPANY WEBSITE ADDRESS: | 105980 EMAIL: jmiller@rdoequipment.com Varies by District \$6.00 \$300.00 1A, 2B, 3A, 3B, 4A, 4B, Metro, 6, 7, 8 www.rdoequipment.com | NET 30 PHONE: 612-202-6906 | 24 Hours |

| <u>CONTRACT VENDOR</u> | <u>CONTRACT NO.</u> | <u>TERMS</u> | <u>DELIVERY</u> |
|---|--|--|---------------------|
| SUNBELT RENTALS INC. 2341 Deerfield Drive Fort Mill, SC 29715 VENDOR NO: 0000849031-001 | 105981 | NET 30 | 24 Hours |
| CONTACT: Mark Barnett Tim Clay Hermantown, MN Tom Weidt Minneapolis, MN | EMAIL: mark.barnett@sunbeltrentals.com EMAIL: pcm359@sunbeltrentals.com EMAIL: pdm781@sunbeltrentals.com | PHONE: 218-481-6040 PHONE: 218-481-6040 PHONE: 612-486-4111 | |
| DELIVERY STARTING POINT: PRICE PER LOADED MILE: MINIMUM PICK UP/DELIVERY: MNDOT DISTRICT: COMPANY WEBSITE ADDRESS: | Hermantown 55811, Minneapolis 55414, Rosemount 55068 \$1.65 \$82.00 1A, 1B, 3B, Metro www.sunbeltrentals.com | | |
| TITAN MACHINERY SHAKOPEE 6340 County Road 101 East Shakopee, MN 55379 VENDOR NO: 0000251892-018 | 105982 | NET: 30 | 1 to 21 Days |
| CONTACT: Andy Bethel | EMAIL: andy.bethel@titanmachinery.com | PHONE: 612-741-3321 | |
| DELIVERY STARTING POINT: PRICE PER LOADED MILE: MINIMUM PICK UP/DELIVERY: MNDOT DISTRICT: COMPANY WEBSITE ADDRESS: | Nearest Titan Machinery CE Location \$4.00 \$200.00 All Districts www.titanmachinery.com | | |
| UNITED RENTALS NORTH AMERICA 100 1 ST Stamford Place #700 Stamford, CT 06902 VENDOR NO: 0000229941-003 | 105983 | NET 30 | 24 Hours |
| CONTACT: Roger Pettitt South St. Paul, 55075 | EMAIL: govrents@ur.com | PHONE: 877-874-4468 | |
| DELIVERY STARTING POINT: PRICE PER LOADED MILE: MINIMUM PICK UP/DELIVERY: MNDOT DISTRICT: COMPANY WEBSITE ADDRESS: | United Rentals State Wide \$3.95 \$120.00 All Districts www.unitedrentals.com | | |

| <u>CONTRACT VENDOR</u> | <u>CONTRACT NO.</u> | <u>TERMS</u> | <u>DELIVERY</u> |
|--|--|---|------------------------------|
| ZIEGLER INC. 901 West 94 th Street Bloomington, MN 55420 | 105984 | NET 30 | Based on Availability |
| VENDOR NO: 0000202585-001 | | | |
| CONTACT: Jeff Nadeau Duluth, MN 55802 | EMAIL: jeff.nadeau@zieglercat.com | PHONE: 218-590-4168 | |
| CONTACT: Marlo Davis Bemidji, MN 56601 and Crookston, MN 56716 | EMAIL: marlo.davis@zieglercat.com | PHONE: 218-280-2050 | |
| CONTACT: John Monroe Brainerd, MN 56401 | EMAIL: john.monroe@zieglercat.com | PHONE: 218-821-5646 | |
| CONTACT: Mat Gertken St. Cloud, MN 56301 | EMAIL: mat.gertken@zieglercat.com | PHONE: 320-761-3146 | |
| CONTACT: Joel Srock Fergus Falls, MN 56357 | EMAIL: joel.srock@zieglercat.com | PHONE: 320-760-3828 | |
| CONTACT: Chad Adams Rockester, MN 55904 | EMAIL: chad.adams@zieglercat.com | PHONE: 507-993-5837 | |
| CONTACT: Matt Bindert Mankato, MN 56003 | EMAIL: matt.bindert@zieglercat.com | PHONE: 507-456-3488 | |
| CONTACT: Peter Zupfer Marshall, MN 56258 | EMAIL: peter.zupfer@zieglercat.com | PHONE: 507-828-9300 | |
| CONTACT: Tom Rossez Metro | EMAIL: tom.rossez@zieglercat.com | PHONE: 952-887-5893 ext. 5893 | |
| DELIVERY STARTING POINT: | Nearest Ziegler Location | | |
| PRICE PER LOADED MILE: | \$3.00 | | |
| MINIMUM PICK UP/DELIVERY: | \$75.00 | | |
| MNDOT DISTRICT: | 1, 2A, 2B, 3A, 3B, 4, 6, 7, 8, Metro | | |
| COMPANY WEBSITE ADDRESS: | www.zieglerccat.com | | |

CONTRACT USERS. This Contract is available to the following entities as indicated by the checked boxes below

- ☒ State agencies
- ☒ Cooperative Purchasing Venture (CPV) members

STATE AGENCY CONTRACT USE. State agencies should make every effort to use the Contract Vendor(s) listed. However, this Contract does not prohibit State agencies from using their delegated local purchasing authority to procure similar products and services from other vendors.

STATE AGENCY ORDERING INSTRUCTIONS. Orders are to be placed directly with the Contract Vendor. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). **At minimum, all customer orders should include equipment detail such as the equipment make, model, serial number and rental term start date and estimated end date, and the name and phone number of the person placing the order.**

CONTRACT FEEDBACK. If these commodities or service can be better structured to help you with your business needs, let us know. We solicit your comments and suggestions to improve all of our contracts so that they may better serve your business needs. If you have a need for which no contract currently exists, or you would like to be able to use an existing state contract that is not available to your entity, whether a state agency or CPV, please contact us. If you have specific comments or suggestions about an individual contract you can submit those via the [Contract Feedback Form](#).

SPECIAL TERMS AND CONDITIONS

SCOPE. The State of Minnesota and CPV members may rent heavy commercial industrial on-road and off-road mobile equipment on an as needed basis. Industrial equipment is defined as heavy commercial on-road, off-road, traffic equipment and maintenance equipment. Rental equipment shall be subject to normal wear and tear from routine on-road and off-road usage. Normal wear and tear shall be defined as reasonable daily wear applied to the number of rental days.

PURCHASING CARDS. Contract Vendors will accept a purchasing card or purchase order for order placement and will not charge back any processing fees to the Customer. **The Contract Vendor will not require the Customer to sign a rental agreement.** The State's single limit is \$5,000.00 on the purchasing card.

INSURANCE. The Contract Vendor retains the title of the equipment during the rental term. **A Certificate of Insurance from the Customer listing the Contract Vendor as an additional insured will be issued, at the time of rental, for the rental term.** The rental equipment serial numbers and replacement values shall be provided to the Customer prior to delivery and acceptance to allow adequate time for the Customers' Risk Management Division to produce the required certificate of insurance documentation.

The Contract Vendor will provide the following information to the Customer for insurance certificate purposes:

1. Equipment Make/Model/Brand
2. Equipment Serial identification number
3. Equipment replacement cost prior to delivery
4. Insurance Certificate Holder information (Name, Address, phone, and email).

If mutually agreed, the rental term may exceed the term of the Contract providing the purchase order is issued, and the rental term begins, prior to the end of the Contract term. The rental term cannot go past the State Fiscal Year End date (June 30th) after the Contract term has ended.

INVOICE PROCEDURES. All invoices must reference the Purchase Order Number, equipment make, model and serial number. The Contract Vendor must submit separate detailed invoices (one original and two copies) to the Customer as indicated on the Purchase Order.

DELIVERY CHARGES. Mileage distance will be the distance from the delivery starting point to the Customer's delivery point only. Mileage distances will be determined from <http://maps.yahoo.com>. The ordering agency may use the Contract Vendor delivery, may pick up the equipment, or may contract for delivery with anyone it chooses.

DELIVERY REQUIREMENTS. Delivery shall occur within 24 hours after receipt of order, unless otherwise agreed to by the Customer. Prior to order acceptance the Customer and Contract Vendor shall mutually agree to a delivery time which shall occur within 24 hours after receipt of order. The Contract Vendor must advise the Customer at the time of order placement if the delivery cannot occur within 24 hours. The Customer has the option to accept or reject an alternative delivery offer. Prior to pick-up or delivery, the Customer and the Contract Vendor shall confirm the necessary and required loading and unloading requirements.

No delivery can be made on State holidays, Saturday, Sunday, or after 4:00 p.m. on weekdays without prior Customer approval. The Contract Vendor must confirm the delivery location and requirements with the Customer prior to any delivery or return.

INSPECTION AND ACCEPTANCE OF RENTAL EQUIPMENT. Prior to any equipment transfer between the Contract Vendor and the Customer a receiving inspection and acceptance process shall occur. The equipment shall be in good, safe working order and acceptable to the Customer. It shall be understood and accepted that the Contract Vendor assumes all responsibility for the routine and necessary equipment maintenance and servicing unless expressly stated and itemized on the Customer Purchase Order. The Contract Vendor and Customer shall complete the inspection and acceptance procedure every time the equipment is received and returned. No claims for equipment damage will be accepted after two calendar days of the equipment transfer and not without verifiable documentation.

EQUIPMENT REPAIRS. The equipment shall be delivered in good, safe working condition. If the equipment is involved in an accident, or the equipment malfunctions, or the equipment is damaged, the Customer will contact the Contract Vendor immediately and document the equipment condition, date and time.

The Contract Vendor shall determine the resources required for a contract equipment repair order. The Contract Vendor shall inspect the equipment condition and make a determination to either repair or replace the equipment. The inoperability of rental equipment shall result in the termination of any rental charges accruing after the time of equipment shut down.

The Customer assumes responsibility for the proper fueling, and the proper use of load capacity for the equipment rating. Routine equipment servicing may be provided by the Customer while in the Customer's care, and with the Contract Vendor's approval. The Contract Vendor shall provide routine servicing instructions and necessary and required filters or expendable materials to support routine equipment servicing requirements. If the Customer damages the rental equipment through negligence, the Customer will be responsible for the cost of the repairs including labor. The Customer will only be responsible for the actual and verifiable repair costs associated to the equipment listed on the Purchase Order and only for the Purchase Order rental term.

Routine and normal tire wear is not considered damage. The repair or replacement of deflated or torn tires and/or tubes during the rental term is the responsibility of the Customer and is not included in the equipment rental rate.

BILLING REQUIREMENTS. The Contract Vendor must submit a separate detailed invoice for each Purchase Order to the "bill-to address" as shown on the Purchase Order.

If requested, the Contract Vendor must submit one copy of the original Purchase Order issued from the State agency or CPV member and one copy of the final invoice for each transaction against the Contract to the AMS. The invoice must be itemized per the detail in the Contract Vendor's Price Schedule. The State intends that the final invoice is generated only after the rental equipment has been returned to the Contract Vendor.

PRICES. Prices offered will be a percent (%) discount off the Current Contract Vendor Rental Catalog at the time of rental. **NOTE:** At no time should the ordering entity pay more than the Contract price. Agencies must contact the AMS immediately and fill out a Vendor Performance Report if there is a discrepancy between the price on the invoice and the Contract price.

UNSPSC. 78111808 Vehicle Rental.

EQUIPMENT LISTING and PRICE PAGES

**Vendor Price Pages and Equipment Lists
are published on the MnDOT web page,
Contract Release R-701(5)**

Go to: <http://www.dot.state.mn.us/maintenance/fleet.html>

Select the **“Visit current list of equipment contracts”**

Go to Section 2 of each Vendor Price Page for a list of equipment offered.

NOTE* Vendor Equipment varies by District

Equipment Category Descriptions – Section 2 of the Vendor Price Page

- 2.1 Truck and/or Truck Mounted Equipment
Examples: Aerial Man lift, Cranes, Flat beds, Utility, Dump, Log Loader, Street Sweepers, Hydro Seeder, Snow/Ice Equipment.
- 2.2 Trailer and/or Trailer Mounted Equipment
Examples: Air Compressors, Generators, Vactors, Portable Traffic Control Devices, Trailers, Paving Equipment
- 2.3 Agriculture Equipment
Examples: Tractors, Attachments, Implements, Sprayers
- 2.4 Construction Equipment
Examples: Trenchers, Skidsteers, Loaders, Backhoes, Excavators, Motor Graders, Rollers, Compactors, Boring Equipment, Conveyors, Crawler/Dozers, Drag Line, Paving Equipment, Trash Pumps, Lights Towers, Snow/Ice Equip, Hydraulic Hammers, Ground Thawing, Cement Equip.
- 2.5 Turf Maintenance Equip
Examples: Mowers, Aerators, Seeders, Utility vehicles, Sprayers, Attachments, Implements
- 2.6 Forestry Equipment
Examples: Tree Trimming Equip, Brush Cutters/Chippers, etc.
- 2.7 Maintenance Equipment
Examples: Fork Lifts, Scissor/Man Lifts, Floor Sweepers, Sewer Equipment

